

## **LICENSING COMMITTEE**

Minutes of the meeting held on 17 March 2016 commencing at 6.00 pm

Present: Cllr. Mrs. Morris (Chairman)

Cllr. Clark (Vice Chairman)

Cllrs. Abraham, Esler, Kelly, Lake, Parkin, Pett and Scholey

Apologies for absence were received from Cllrs. Cooke, McArthur and Raikes

Cllr. Firth was also present.

### 24. Minutes

Resolved: That the Minutes of the meeting of the Licensing Committee held on 5 January 2016 be approved and signed by the Chairman as a correct record.

### 25. Declarations of interest

Cllr. Pett declared that he was acquainted with Colin Annetts, who was a taxi driver within the District.

### 26. Actions from the previous meeting

There were none.

### 27. Hackney Carriage and Private Hire Licensing: Licence Fees 2015/2016

The Chairman presented a report which explained that on 5 January 2016 the Committee had considered proposed revised fees in respect of hackney carriage drivers and vehicles and private hire drivers, vehicles and operators for consultation with the trade. Officers had emailed licensees where they had contact details and had placed a notice in a local newspaper and on the Council's website.

In response to questions, the Licensing Partnership Manager confirmed that a new model had been used for the calculation of fees, which allowed for the calculation of the time taken to carry out each task by each member of staff. There had been a rise in the cost of a Private Hire Operator licence due to the costs of compliance, which could involve visiting a private address.

### Public Sector Equality Duty

Members noted that consideration had been given to impacts under the Public Sector Equality Duty.

Resolved: That the fees and charges and associated costs for licences in respect of hackney carriage drivers and vehicles and private hire drivers, vehicles and

## Licensing Committee - Thursday, 17 March 2016

operators be approved for implementation with effect from 1 April 2016 as set out below:

	Existing Fees	New Fees for 2016/17
<b>Hackney Carriage Driver Licence</b>		
On initial application	£169 for three years	£180 for three years
Disclosure Barring Service search fee	£44 every three years or £13 per year if they sign up to the DBS online service	£44 every three years or £13 per year if they sign up to the DBS online service
Total (including DBS fee)	£213 for three years	£224 for three years
On renewal	£122 for three years	£100 for three years
Disclosure Barring Service search fee	£44 every three years or £13 per year if they sign up to the DBS online service	£44 every three years or £13 per year if they sign up to the DBS online service
Total (including DBS fee)	£166 for three years	£144 for three years
Hackney Carriage Vehicle Licence	£300 for one year	£325 for one year
<b>Private Hire Operator Licence</b>		
On initial application – 5 year licence	Not previously issued	£470 for five years
On renewal – 5 year licence	Not previously issued	£460 for five years
On initial application – 3 year licence	£300 for three years	£325 for three years
On renewal – 3 year licence	£100 for three years	£310 for three years
On initial application – 1 year licence	Not previously issued	£180 for one year
On renewal – 1 year licence	Not previously issued	£165 for one year
<b>Private Hire Driver Licence</b>		
On initial application	£169	£150

**Licensing Committee - Thursday, 17 March 2016**

Disclosure Barring Service search fee	£44 every three years or £13 per year if they sign up to the DBS online service	£44 every three years or £13 per year if they sign up to the DBS online service
Total (including DBS fee)	£213 for three years	£199 for three years
On renewal	£122 for three years	£100 for three years
Disclosure Barring Service search fee	£44 every three years or £13 per year if they sign up to the DBS online service	£44 every three years or £13 per year if they sign up to the DBS online service
Total (including DBS fee)	£213 for three years	£144 for three years
Private Hire Vehicle Licence	£300 for one year	£325 for one year
<b>Additional Costs</b>		
Change from Hackney Carriage to Private Hire	£70	£70
Change from Private Hire to Hackney Carriage	£90	£90
Replace vehicle plate	£23	£23
Replace driver badge	£9	£9.50
Vehicle re-test	£54.85	£54.85
Vehicle partial re-test	£27.43	£27.43
Change of ownership of licensed vehicle	£69	£69
Attempting "Knowledge Test" after one failure	£50	£50
Failure to attend in time for the vehicle test (10 minutes prior to the test start time)	£27.43	£27.43
Failure to attend with correct documentation	£27.43	£27.43
Copy of existing paper licence	£11	£12

## Licensing Committee - Thursday, 17 March 2016

Change of address details for a replacement licence	£11	£12
Change of name for a vehicle or operator licence	£11	£12
Change of name and address for a driver badge	£20	£21
Medical fee for a new and renewal driver licence for Hackney Carriage and Private Hire payable directly to The Cedars Surgery	£50 for three years payable directly to the surgery	£45 for three years payable directly to the surgery
<b>Replacement Vehicles</b>  If a licensed vehicle is replaced during the valid licence period then the cost of licensing the replacement vehicle will be £290. However, if the vehicle is replaced within six months of the issue of the licence then the fee will be reduced by £60.  If a licensed vehicle is replaced temporarily for up to 2 months because of damage to it then the fee will be £99 to test and licence the replacement vehicle and a further £99 to test and re-licence the original vehicle.		

THE MEETING WAS CONCLUDED AT 6.08 PM

CHAIRMAN